

PRODUCTS AND PRICE LIST


(Prices correct as of July 2017)

University of Exeter Students' Guild
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The University of Exeter Students' Guild is a Charitable Company Limited by Guarantee
Charity No: 1136468 | Company No: 07217324 | VAT reg. No: 142 0534 12

The University of Exeter Students' Guild Print Room is committed to providing excellent printing and service at competitive prices. This booklet lists the services we can provide, along with paperstocks which are always available, along with pricing for printing on A6, A5, A4 & A3 sized single sheets.

We are always happy to try and source other papers where possible to meet your needs, and can print on paperstock supplied by customers provided it is suitable for our copiers.

In addition to standard printing, we offer higher grade bespoke printing and stationery production under our  Crafted Print service.

The Print Room is open Monday-Friday 0900-1700 throughout the year. We are closed Bank Holidays and between Christmas and New Year.

Enquiries are always welcomed and quotations for larger orders can be provided.

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SERVICES AVAILABLE

PRINTING

- a walk-in printing service with five PCs are available for customer use
- most jobs can be printed while-you-wait
- jobs are welcomed by email and are usually done same-day if received before 2pm
- a limited printing and copying service is available through our offering at St. Lukes campus

BINDING

- we offer a range of binding styles for your work
- comb, softback, thermal, and black hardback available while-you-wait
- wire and perfect binding can be done to order within a few hours
- we offer A4 binding in all styles; A5 binding in comb, softback, thermal and perfect; A3 binding in comb and softback
- hardback binding can be either labelled or foiled in gold on the front and spine to your requirements

LAMINATION

- we can laminate up to size A3 in a single-sheet

SCANNING

- we can scan documents and images up to size A3

FINISHING

- we are able to staple and hole-punch work at no extra cost *
- we can guillotine work to bespoke size *

HOME PRINTER CARTRIDGES

- we are able to source cartridges for most home printers at competitive rates within 24 hours
- for certain makes and models, we can supply compatible cartridges which have higher print yields at less expense

* charges apply to materials not printed by us

PRICELIST

BINDING

Comb	£2.50
Softback	£3.00
Thermal	£4.00
Wire	£5.00
Perfect	£7.00
Hardback	£14.00

EXTRAS

Gold labelling	50p
Gold foiling	£6.00

LAMINATION

A4	80p
A3	£1.30

SCANNING

per sheet	5p
batches over 20 sheets	£1.00 per 50 sheets

HOME PRINTER CARTRIDGES

Prices on application

SINGLE-SHEET PRINTING AND PHOTOCOPYING

	STANDARD <small>(default paper setting)</small> 80gsm	COLOURED PAPER 80gsm	HIGH QUALITY <small>(best for hardbinding)</small> 100gsm	TEXTURED <small>(best single-sided)</small> 100gsm	SILK <small>(best for booklets)</small> 120gsm
A3					
Monochrome single-sided	8p	12p	14p	.	16p
Monochrome double-sided	14p	17p	19p	.	21p
Colour single-sided	21p	23p	25p	.	27p
Colour double-sided	36p	39p	41p	.	43p
A4					
Monochrome single-sided	4p	6p	7p	10p	8p
Monochrome double-sided	7p	9p	10p	13p	11p
Colour single-sided	12p	13p	14p	17p	15p
Colour double-sided	22p	23p	24p	27p	25p
A5 (pre-cut)					
Monochrome single-sided	3p	5p	6p	8p	6p
Monochrome double-sided	6p	8p	8p	9p	9p
Colour single-sided	8p	11p	11p	12p	12p
Colour double-sided	17p	18p	18p	20p	20p
A6 (pre-cut)					
Monochrome single-sided	2p	4p	4p	5p	4p
Monochrome double-sided	4p	5p	5p	6p	6p
Colour single-sided	6p	7p	7p	8p	8p
Colour double-sided	11p	12p	12p	13p	13p

PLEASE NOTE:

The prices listed here are for single-sheet printing, exclusive of VAT (where applicable); for bulk- and commercial volume printing, and finishing work, please contact us for a bespoke quotation.

SINGLE-SHEET PRINTING

	GLOSS (best for flyers) 140gsm	THIN CARD 160gsm	COLOURED CARD 160gsm	PHOTO PAPER 170gsm	STANDARD CARD 200gsm
A3					
Monochrome single-sided	18p	20p	22p	.	24p
Monochrome double-sided	23p	25p	27p	.	29p
Colour single-sided	29p	31p	33p	.	35p
Colour double-sided	45p	47p	49p	.	51p
A4					
Monochrome single-sided	9p	10p	11p	25p	12p
Monochrome double-sided	12p	13p	14p	.	15p
Colour single-sided	16p	17p	18p	32p	19p
Colour double-sided	26p	27p	28p	.	29p
A5 (pre-cut)					
Monochrome single-sided	8p	8p	9p	20p	9p
Monochrome double-sided	9p	9p	11p	.	12p
Colour single-sided	12p	12p	14p	24p	15p
Colour double-sided	20p	20p	21p	.	23p
A6 (pre-cut)					
Monochrome single-sided	5p	5p	6p	13p	6p
Monochrome double-sided	6p	6p	7p	.	8p
Colour single-sided	8p	8p	9p	16p	10p
Colour double-sided	13p	13p	14p	.	15p

PAPER SALES

We sell all our paperstocks by the sheet and ream. Please enquire for prices. We also offer acetate, watercolour paper, labels, graph and tracing paper for sale, which can also be printed upon.

AND PHOTOCOPYING

HEAVY CARD	LINEN CARD *	THICK CARD	EXTRA THICK CARD	
250gsm	270gsm	300gsm	350gsm	
44p	.	64p	84p	A3
49p	.	69p	89p	Monochrome single-sided
55p	.	75p	95p	Monochrome double-sided
71p	.	91p	£1.11	Colour single-sided
				Colour double-sided
22p	52p	32p	42p	A4
25p	55p	35p	45p	Monochrome single-sided
29p	59p	39p	49p	Monochrome double-sided
39p	69p	49p	59p	Colour single-sided
				Colour double-sided
17p	40p	24p	32p	A5 (pre-cut)
20p	43p	27p	35p	Monochrome single-sided
23p	46p	30p	38p	Monochrome double-sided
30p	54p	38p	45p	Colour single-sided
				Colour double-sided
11p	26p	16p	21p	A6 (pre-cut)
13p	28p	18p	23p	Monochrome single-sided
15p	30p	20p	25p	Monochrome double-sided
20p	35p	25p	30p	Colour single-sided
				Colour double-sided

STATIONERY

The Print Room makes its own range of paper-based products, including revision aids, letter-writing packs and notebooks.



CRAFTED PRINT

(prices listed here exclude VAT, where applicable)

SCANNING

high quality digital scan of artwork with option of file produced as either Adobe PDF or JPEG format

per individual scan 5p

BUSINESS CARDS

printed in colour on 350gsm heavy card

10 standard sized cards £1.00

CALENDARS

one-month-to-a-page with full page colour print above on 160gsm light card, wire-bound as an A4 landscape with 350gsm heavy card colour cover

per calendar £2.00

POSTCARDS

printed in colour on 300gsm heavy card

Standard sizing (A6) as a batch of 4 70p

Double-sized (A5) as a batch of 2 70p

NOTEBOOKS

produced with a full colour front page, printed on 100gsm paper

Saddle-stitched A5 (40pp) 80p

Ring-bound A5 (40pp) £1.25

GREETINGS CARDS

printed on 300gsm heavy card, cut to size, and folded for a meticulous finish. We are also able to retail pack (a brilliant-white diamond-flap envelope with clear cellophane wrap) our printed cards, provided they are to our standard sizing.

Standard A6

For us to keep costs as low as possible, these need to be ordered in multiples of 2. Odd-numbered orders will be rounded up and charged accordingly. Prices are per card.

Base print (front and rear faces)	25p
above with monochrome print inner	28p
above with colour print inner	35p
with retail packing	additional 8p

Standard A5, Square and B5

If choosing a square card, please be aware that our retail pack will only accommodate designs up to 13cmx13cm. We are happy to print over-sized square cards but regret that we cannot provide retail packaging for these.

Base print (front and rear faces)	45p
above with monochrome print inner	50p
above with colour print inner	80p
with retail packing	additional 11p

Work can be submitted in person, by email
or by our new Exepress Print service
www.exeterguild.com/print

Orders via Exepress can be collected from the
following locations:

Guild Print Room, Forum level M1
Guild Shop, Devonshire House
G47 (Guild Shop), St. Lukes

Alternatively, orders can be posted via Royal Mail at rate cost.

In submitting work to the Print Room, customers are advised that they
are entering into legal contract to pay for goods and services provided.

PLEASE NOTE

All images sent for reproduction should be at least 300dpi.
The Print Room cannot be held responsible for poor quality
reproductions from images provided which are of low-quality.

If you are in any doubt, please contact us.

If image editing is required in order to make them better suited for
reproduction, we are happy to provide a limited design service at an
hourly charge of £10.

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